

Wabaningo Club and Field Rental Agreement

5977 Murray Rd, Whitehall MI 49461

Club Capacity: 220 people

Wabaningo Club Rental Pricing:

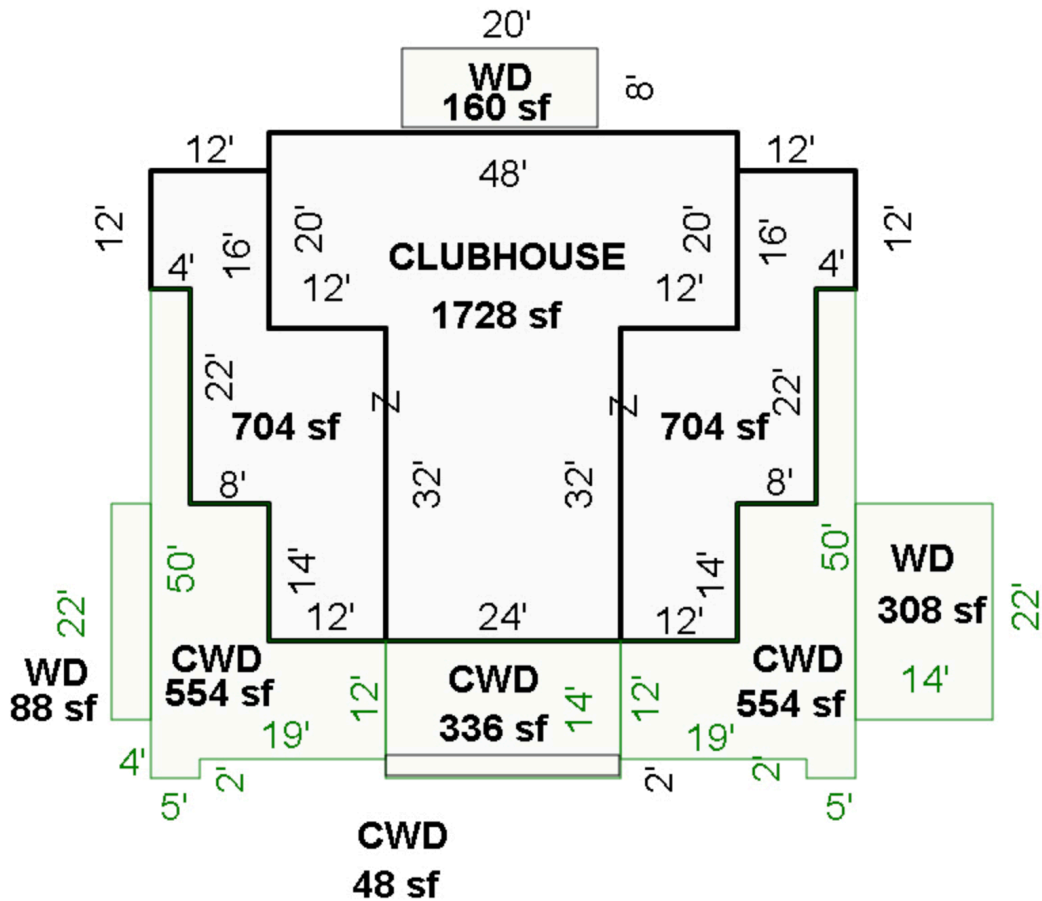
- Shareholders and Associates - \$200 per day/evening.
- Friends of Sylvan- \$300 per day/evening
- Outside lessees- \$600 per day/evening
- **Plus**, a minimum set up and clean up fee of \$150

Wabaningo Field Rental Pricing (exclusive use):

- The fee for using the field exclusively, for a private party, is \$250.
- The fee for using the field for event open to members of the Association that requires use of electricity will be based on the extent of the electricity use (i.e. bounce house for 3 hours - \$25).

Wabaningo Club Use Information:

- Rental of the Wabaningo Club includes the main floor, kitchen, outside deck and balcony, the bathroom in the Wabaningo Club, and the two bathrooms in the garage. It does not include use of the stage lights or the sound system or any other Sylvan Beach Resort Co. (SBRC) property.
- The Wabaningo Club is not available for rent from July 15th through August 15th except by permission of the Chairman of the Rental Committee.
- Non-member lessees must be sponsored by a Sylvan Beach shareholder. Sponsors are expected to see that that the lessee's responsibilities are followed and are responsible to make sure the lessee does a satisfactory clean up job.
- All lessees will pay a minimum set up and clean up fee of \$150 for their event. In addition to the above charges. If the cleanup exceeds \$150, lessee agrees to pay the additional amount.
- No alcohol can be sold while using the Wabaningo Club, without the lessee obtaining their own Liquor License. *Proof of licensure is required is liquor is to be sold.*
- SBRC is not responsible for any loss, personal injury, or damage to personal property of lessee or lessee's guests.
- You will be provided the key pad code for the building the day before the event. Entry prior to the day of your event for set up must be approved by the Rentals Chairperson.
- If the Wabaningo Church is also to be involved in your event, you will make separate arrangements with them. This agreement does not relate to any church involvement.



Field Use Information:

- The field behind the Wabaningo Club is also available for rent as a separate item.
- If a tent is to be set up in the field behind the Wabaningo Club, we will mark sprinkler heads and shut off the sprinkler system. 110-115v power can be supplied. For environmental reasons there will be no spraying for insects; please use citronella torches and/or fans.

Responsibilities of Lessee:

- All events shall end at 11:00PM.
- No alterations to the exterior of the Wabaningo Club are permitted. Free standing items that can be removed are allowed.
- Please notify the Rental Chairman before attaching any items to the interior of the Wabaningo Club.
- Parking is limited to across from the tennis courts, the south side of the Wabaningo Club field, and in front of the Post Office. No parking is permitted on the road, or in the field behind the Wabaningo Club. Lessee must make arrangements for guest parking off of Sylvan Beach property and provide transportation.

- Lessee will assume responsibility for any damage to SBRC property occurring during their event, and agrees to reimburse SBRC for any required repairs.
- Lessee is responsible for picking up all trash and garbage after the event. Please ensure that all trash and garbage is removed from the Wabaningo Club and placed in the metal trash cans in the shed on the south side of the maintenance garage. If your event is catered, the caterer must take all garbage, bottles, and trash with them when they leave. Nothing is to be left on or in SBRC property.
- Lessee (and shareholder sponsor of lessee) are responsible for tidying up the kitchen and ensuring that all food and drink is removed from the Wabaningo Club.
- Lessee must be sure that all SBRC tables and chairs are placed back inside the Wabaningo Club after the event.
- Lessee is responsible for turning off the lights and appliances and locking the doors after the event.

Insurance Requirements:

- The SBRC Board requires lessee to furnish a certificate of insurance for \$1,000,000 naming SBRC as an additional insured. Please email the certificate to Ginna Beckett at gwbeckett61@gmail.com at least seven days prior to your event. A certificate of insurance can be supplied by your insurance agent, or see below for how and where to obtain insurance:

<https://www.privateeventinsurance.com>

<https://www.travelers.com/personal-insurance/wedding-insurance/private-event-insurance.aspx>

<https://qu9te.rvnuccio.com/USODataPage.aspx?PageName=SEQuickRate.aspx>

SBRC Wabaningo Club Rental Form

Name of Event _____

Date of Event _____

Event set up date _____

Start time of event _____ End time of event _____

Lessee's Name _____

Address _____

Phone _____

Email _____

1. If Lessee is not a SBRC shareholder, please list your shareholder sponsor and contact information:

Name _____ Phone _____

2. Caterer or event planner contact information:

Name _____ Phone _____

Please give brief description of your intended use of the Wabaningo Club. Let us know if you are using a tent (size), caterer, and your parking plans. Use back of this form if you need more room.

Do you wish this event to be put into the SBRC Activities Calendar? ____ Yes ____ No

Added Notes: _____

By signing this rental form, you are agreeing to abide by the rules and policies presented in this document:

Signature _____ Phone _____

Shareholder Signature (if not lessee) _____

For further questions regarding your rental email Ginna Beckett at gwbeckett61@gmail.com